

GOVERNMENT OF WEST BENGAL
DIRECTORATE OF COMMERCIAL TAXES
14, BELIAGHATA ROAD, KOLKATA-700015

TRADE CIRCULAR NO. 02/2016

DATED: 15.03.2016

Sub : One-Day Registration for all dealers

This Directorate has taken significant initiatives to grant quick and hassle-free registration under the West Bengal Value Added Tax Act, 2003 and the Central Sales Tax Act, 1956 to the dealers through the online process since August, 2011. It may be noted that one-day registration scheme for dealers applying under the *Tatkhanik* Scheme has already been in service w.e.f. 27.05.2015 vide Trade Circular no. 10/2015.

In order to extend the ONE-DAY REGISTRATION SERVICE to all applicants, it has been decided that for all applications of new registration under both the Acts submitted by dealers, the registration shall be GRANTED WITHIN NEXT WORKING DAY of furnishing hard copy of completed application along with necessary documents including application fees and security payment details, if the application along with the documents submitted is found in order. To avail this facility the dealer shall have to follow the following steps:-

1. Apply online for VAT Registration along with
 - A. Uploading of the following essential legible scanned documents:-
 - a. TRADE LICENCE(s) for principal place of business, Additional Place(s) of Business, Factory(ies), Warehouse(s).
 - b. PAN of FIRM (Business)
 - c. PAN of OWNER (Proprietor/Partners/Directors/Karta etc.)
 - d. RESIDENTIAL PROOF of Proprietor/Partners/Directors/Karta etc.
 - e. SECURITY PAID CHALLAN (Rs.25000/- or Rs 10 lakh, as the case may be, respectively for normal or *Tatkhanik* scheme)
 - B. Uploading of security payment (GRN) details.
2. Submit the signed hard copies of acknowledgement, application form, all supporting documents as notified in the website including scanned documents of 1 A, application fees and security paid challan before the registering authority.

After successful receipt of the hard copies, if the application alongwith the documents submitted is found in order, the application shall be granted within next working day of receiving it. In case of any deficiency or lack of information in the documents furnished, the matter shall be informed through e-mail as earlier. In the event of the said application being rejected due to any reason, the applicant can use the said security paid challan against the fresh application.

This circular will take immediate effect.

Sd/-15/3/2016
(Binod Kumar)
Commissioner,
Commercial Taxes/Sales Tax, WB

Memo. No. 232CT/PRO
3C/PRO/2015

Date: 15.03.2016

Copy forwarded for information to the Senior Joint Commissioner, Commercial Taxes, Information Systems Division, for information and for uploading it on the official as well as internal website of the Directorate for information of all concerned.

Sd/-15/03/16
(Adesh Kumar)
Addl.CCT & PRO