

GOVERNMENT OF WEST BENGAL  
DIRECTORATE OF COMMERCIAL TAXES,  
14, BELIAGHATA ROAD, KOLKATA-15.

No. 4550 CT

Dated: 24 MAR 2014

NOTICE

Applications in prescribed format to be obtained from the office of the Commissioner, Commercial Taxes, West Bengal, 14, Beliaghata Road, Kolkata-700015, are invited by the Commissioner, Commercial Taxes, West Bengal from the owners of the Motor Cabs (Non AC) to be deployed in the various offices under the Directorate of Commercial Taxes, Government of West Bengal in and around Kolkata for hiring of the cars for the year 2014-2015 on monthly hiring scheme in terms of Notification No. 3564-WT/3M-81/98 dated 24.11.2008 of Transport Department, Government of West Bengal and on the following terms and conditions. Applications may be submitted within 31.03.2014 positively. No application shall be entertained after the prescribed date.

TERMS AND CONDITIONS

1. The owners of the Motor Cabs (Non AC) with valid road permit can apply. The owners of the cars shall have to produce a valid Fitness Certificate from the competent authority to the effect that the vehicles had been found mechanically fit. The valid Certificates of Pollution, Insurance and Road Tax are also to be attached with the applicant.
2. Letter of contract for the year 2014-2015 may be primarily issued to the owner of the hired vehicles on the basis of the validity of the Permit and Insurance whichever is earlier. The Contract may further extended on the basis of renewal of the above.
3. The vehicles should generally be used during the office hours. If, however, the situation so demands, the vehicles may be used beyond office hours and on holidays also.
4. The owners of the cars should be in a position to replace the car on contract with another Motor Cabs (Non AC) in the event of mechanical defects or repairing of the former.
5. The vehicles should always be kept in good condition with sufficient fuel in the tank.
6. The charges of hiring of the cars should be billed at monthly rate as fixed by the Transport Department's notification No. 3564-WT/3M-81/98, dated 24.11.2008.
7. The monthly hiring bill should be submitted by 10<sup>th</sup> day of the next month on a regular basis. The office will not be responsible for delayed payment due to delayed submission of monthly hiring bill.
8. Replacement or substitution of a hired vehicle during a year will be allowed only through another vehicle owned by the same person.
9. The owner of the car shall produce evidence in respect of enrolment of Profession Tax, PAN and EPIC issued by the Election Commission of India.
10. Filled up Form of Application should be submitted by the owner and the signature is to be done by the owner of the respective car at the time of submission in front of the officer in charge or dealing assistant of Car Section.



*[Signature]*  
24/03/14  
For Commissioner,  
Commercial Taxes, West Bengal.

N.B. All rights are reserved to the authority regarding deployment and termination of the contract of the Luxury Car.

Endt. No. 4550 (2)/VEH/CT/10P-06/10

Dated: 24 MAR 2014

Copy forwarded to :

1. The Additional Commissioner, Commercial Taxes, West Bengal, I. S. D. with a request for website circulation.
2. The Care Taker, Sales Tax Buildings, Beliaghata, with a request for wide circulation in the Sales Tax Buildings under his jurisdiction.

*[Signature]*  
24/03/14  
For Commissioner.